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**Shivaji Arts & Commerce College, Baad,
Karwar**

Annual Quality Assurance Report

(AQAR)

Of

Internal Quality Assurance Cell



For the Year 2014-15

Report submitted by: ***Internal Quality Assurance Cell (IQAC) Shivaji Arts & Commerce College, Baad, Karwar (U.K.) – 581304.***

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2014-2015

1. Details of the Institution

1.1 Name of the Institution

Shivaji Arts and Commerce College

1.2 Address Line 1

Baad

Address Line 2

City/Town

Karwar

State

Karnataka

Pin Code

581304

Institution e-mail address

shivajikwr@rediffmail.com

Contact Nos.

08382-225241

Name of the Head of the Institution:

Prof.A.G.Kerlekar

Principal

Tel. No. with STD Code:

08382-226830

Mobile:

9242939671

Name of the IQAC Co-ordinator:

Prof.J.K.Nayak

9448522730

Mobile:

IQAC e-mail address:

njeevana2012@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

KACOGN12058

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.shivajidegreecollege.org

Web-link of the AQAR:

www.shivajidegreecollege.org/Naac.http

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.85	February 2005	February 2010
2	2 nd Cycle	B	2.74	April 2012	April 2017
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

20- 8-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ 19-10-2013 _____ (DD/MM/YYYY)
- ii. AQAR _____ 19-07-2016 _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.C.A self financed

1.11 Name of the Affiliating University (for the Colleges)

Karnatak University Dharwad

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers

8

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

2

2.4 No. of Management representatives

2

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

2

2.9 Total No. of members

22

2.10 No. of IQAC meetings held

10

2.11 No. of meetings with various stakeholders: No. - 02 Faculty - 05

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

All academic and co-curricular activities were conducted under IQAC:

- In collaboration with the District Administration the students & the staff took active part in cleaning the city of Karwar to join hands with P.M.'s 'Clean India' campaign .
- In collaboration with Regional Transport office conducted 'Road Safety week'.
- In collaboration with the District civil hospital, Karwar the blood donation camp was conducted at civil hospital, Karwar 20th August 2014.
- In collaboration with Karnatak university, we hosted university's single zone weight lifting competition.

2.14 Significant Activities and contributions made by IQAC

All academic and co-curricular activities were conducted under IQAC.

IQAC monitors the activities of various committees.

IQAC encourages the teaching faculty to engage in research activities.

It prepares report regarding the activities conducted in the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Done	Satisfactory

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

In the management meeting the plan of action of IQAR was placed and it was accepted.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	02	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	02	00	01	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	NA
Annual	NA

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

New Syllabus is framed in Kannad,Hindi and English by KUD.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-no-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	06	05	-	-

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	-	05	01	-	-	-	-	11	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

03

-

08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	03	01
Presented papers	00	03	01
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Interaction Method, Group Discussion , Student Seminar, Use of ICT in teaching learning process

2.7 Total No. of actual teaching days during this academic year 190

2.8 Examination/ Evaluation Reforms initiated by the institution

With the introduction of semester system the Karnataka University has made two I. A. tests compulsory Surprise class tests are conducted. Assessed answer scripts are returned with suggestions for improvements. Tutorial classes are conducted. The students are asked to write assignments regularly. Special coaching classes are engaged for slow learners. Fast learners are advised to use other materials available for reference.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 02

2.10 Average percentage of attendance of students 85%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				Pass %
		Distinction	I	II	III	
B.A. III	46	27	15	-		91.3
B.Com III	95	56	21	05		86.31
BCA III	44	38	04	01		98

Mr.Mehran Shaikh and Ms.Vijayashri Naik secured 100 out of 100 in semester ending exams.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC has an important role in the development of the teaching and learning process. The performance of the teachers are evaluated by the students at the end of the academic year. Slow learners are identified at remedial classes are conducted.

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	02
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	02	-	-
Technical Staff	-	-	-	2

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes faculty members to register for Ph.D. course special leaves are sanctioned to attend the course wroks, conference and seminars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
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Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	06	02	Nil	-
Outlay in Rs. Lakhs		30,000=00	Nil	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
□ Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	01	01	-

3.5 Details on Impact factor of

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number					06
	Sponsoring agencies					Self financed

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

-

Any other

- ❖ Prof. A. M. Naik of Pol. Science Dept. is presently pursuing her doctoral research studies on “Political Mobilization in 2008 Assembly Elections in Karwar”.
- ❖ Shri Taranath Harikantra, physical instructor has registered his name for Ph.D. The subject is “ An investigation into the effect of selected yogic exercises on acidity and type II diabetes patients ” under the guidance of Dr.S.B.Malagi,Assistant Director of Physical Education Karnatak university , Dharwad.
- ❖ Prof.D.D.Guddammanavar, Guest faculty in Kannada is pursuing his doctoral research work on “Literature of Vishnu Naik-a study”

3.21 No.of students Participated in NSS events:

University level	<input type="text" value="2"/>	State level	<input type="text" value="1"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.22 No.of students participated in NCC events:

University level	<input type="text" value="06"/>	State level	<input type="text" value="1"/>
National level	<input type="text"/>	International level	<input type="text" value="-"/>

3.23 No.of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No.of Awards won in NCC:

University level	<input type="text" value="1"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="Nil"/>	College forum	<input type="text" value="02"/>
NCC	<input type="text" value="03"/>	NSS	<input type="text" value="05"/>
		Any other	<input type="text" value="Nil"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The activities of the union & gymkhana were inaugurated by Prof.S.R.Sail, ex- principal of our College. The union and gymkhana activities provide ample opportunities to groom those hidden talents of students. Special care is taken to frame the personality of students to suit the changing world. While doing so the college conducted the following activities during 2014-15.

- ❖ Observed World Environment day on 5th June.
- ❖ World Population day was conducted on 11-07-2014 .
- ❖ On 24th June Shankaramurthy of Bharateeya saksharata mission delivered an address to students.
- ❖ The Green Brigade of our college celebrated World Environment day.
- ❖ Students donated blood at District civil hospital on 9th August.
- ❖ Celebrated Vanamahostava on 20th August.
- ❖ On 05-09-2014, students arranged “Teachers day” and felicitated their teachers. Students and teachers expressed their opinion about teaching profession .
- ❖ Students participated in Karwar beach cleaning program on the eve of World beach cleaning day on 25th September.
- ❖ Hindi day was celebrated on 14.09.14 by Hindi department.
- ❖ Kabaddi coaching camp was held in our premises from 22nd to 26th September 2014.
- ❖ On 27.09.14, World tourism day was celebrated . Mr Maruti Rane of Premier of hotel presented a talk on “Employment opportunities in tourism”.
- ❖ Students participated in essay competition on 28.09.14 at Honnavar organized by Chaitanya Centre.
- ❖ On 02.10.14, Gandhi Jayanti was celebrated as ‘ shramadan day’.
- ❖ On 11th October 2014, Yoga awareness program was conducted.
- ❖ On 1st November 2014, our students participated in “Rajyotsava day” celebration.
- ❖ On 10th November 2014, Seminar on “Human Rights” was conducted. Prof.V,M.Naik, Nodal officer & our alumni & Dr.Vasant Kumar.Govt.Arts & Science college were the resource persons of the seminar.
- ❖ On 16th November,we conducted a work shop on “Road safety”.Our alumni Mr. Sainath Rane ,RTO & Mr.Om Prakash were the resource persons .

- ❖ Celebrated new year with joy by conducting fun games on 1st January 2015.
- ❖ Conducted essay competition.
- ❖ Sweet distribution at Remand home on the eve of Sankranti.
- ❖ On 18-1-2015, we celebrated Swami Vivekananda birthday & youth week.
- ❖ On 25th January observed voters day.
- ❖ On 7th February 2015, Prof. M.R.Naik of Ulga College, Karwar presented a talk on the importance of English in everyday life.
- ❖ On 10th February ,conducted singing competition.
- ❖ On 13th February conducted elocution competition.
- ❖ On 8th March observed Women's day .
- ❖ Premashraya charitable trust of Amdalli organized prize distribution function to the meritorious students from the weaker section of the society worth Rs.20,000 .
- ❖ Vidya poshak of Dharwad conducted campus interview and ten students were selected on 12th March.
- ❖ Campus selection by Infosys India on 20th March.
- ❖ Quiz competition on 25th March.
- ❖ Conducted Karnatak university single zone weight lifting competition in collaboration with the university on 25th March 2015.
- ❖ On 10th April, we conducted annual day.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20537.62sq.mts	9.917mts	Management	20546.54mts
Class rooms	09	Nil	Management	09
Computer lab	01	Nil	Management	01
Seminar Halls	01	Nil	Management	01
No. of important equipments purchased (\geq 1-0 lakh) during the	Nil	Nil	Nil	Nil

current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others-Renovation of library flooring & Renovation of ladies wash room	1	1	UGC Fund	1

4.2 Computerization of administration and library

Admission is computerised , CCTV has been established everywhere in the college building .

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18,349	18,10,470	443	64,311	18,792	18,74,781
Reference Books						
e-Books						
Journals/Magazines						21,013
e-Journals						
Digital Database						
CD & Video	12	4000=00	02	500=00	14	4,500=00
Others (specify) Donated Books					3000=00	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Laptops	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	42	32	3	01	-	2	4	-
Added	-	2	-	-	-	-	-	-
Total	44	34	3	01	-	2	4	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Network Technology is already there in the library and the office. Under the financial assistance of UGC, we established the College Network Resource Centre. Provided central computer facility to students in the computer lab. The centre has provided internet facility to all the departmental cabins.

4.6 Amount spent on maintenance in lakhs :

i) ICT	25,000=00
ii) Campus Infrastructure and facilities	80,000=00
iii) Equipments	-
iv) Others	-
Total :	1,05,000=0

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

A printed copy of prospectors is provided to all the students at the time of admission. This booklet provides information's about college rules, regulations, fee structures and other amenities. Orientation programme is conducted for fresh students soon after the admission.

Feedback system is designed to get student feedback on teachers.

Financial assistance is extended to economically poor students.

5.2 Efforts made by the institution for tracking the progression.

The highly merited students and University Blues in sports are felicitated and given cash prizes.

Campus Selection programme are conducted to help student to get good employment.

Teachers are encouraged to take initiative for research.

Special coaching is given to Kabaddi players.

Special coaching is given to face competitive examinations.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
410			

(b) No. of students outside the state

(c) No. of international students

Men	No		Women	No	
		%			%
	11	28.		29	71.
	6	3		4	7

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
123	19	00	309	-	451	69	23	00	318	-	410

Demand ratio 100%

Dropout : 0%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Conducted training program for competitive examinations by the staff council and external professional agencies.

No. of students beneficiaries

150

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	16

5.6 Details of student counselling and career guidance

Student counselling is done by mentors.

Ladies cell functions effectively to solve the problems of the girls.

Carrier guidance cell motivates students to participate in competitive exams.

It organises workshops & training programs.

It organises campus recruitment programs.

Students are given guidance regarding campus interview which takes place outside institutions .

No. of students benefitted

16

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	80	16	Excluding the higher study aspirants the

			rest are placed in local firms.
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5.8 Details of gender sensitization programmes

Competitions like essay, elocution, G.K., singing and Rangoli were conducted commonly for boys and girls.

Equal opportunity is given to all to compete for the post of general secretary.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

- Miss Pooja Naik was selected as university blue in kabbadi and she represented Karnatak University in Inter-University tournament.

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	10	20,000=00
Financial support from government	296	629364=00
Financial support from other sources	15	15,000==00
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs	: State/ University level	National level	International level
Exhibition:	State/ University level	<input type="text" value="Nil"/>	National level
		<input type="text" value="Nil"/>	International level
			<input type="text" value="Nil"/>
5.12	No. of social initiatives undertaken by the students	<input type="text" value="04"/>	

Blood donation camp, beach cleaning ,pulse polio and voter awareness program .

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p><u>VISION</u></p> <p>To be pioneers in uplifting the downtrodden and inspiring the talented students to render their best to the nation and mankind as a whole.</p> <p><u>MISSION</u></p> <ul style="list-style-type: none"> • To harness the potentials by imparting quality education in Arts, Commerce & Computer Application by awakening their aesthetic sense, inculcating entrepreneurial skills and igniting the hidden powers to face the challenges of the modern competitive world. • To foster the employability skills among students. • To strive towards their cultural and ethical upliftment. • To develop creativity in thought and approach. • To create an academic environment conducive to quality teaching, learning and research studies with timely training programs. • To provide access to excellent higher education for the youth.

6.2 Does the Institution has a management Information System

yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

<p>It is the responsibility of the university to frame the curriculum. New syllabus has been introduced by the Karnataka University for semester course. From 1st Sem. to 4th Semester, mandatory papers like Indian Constitution, Environmental studies, Human rights, Personality Development and Computer Application for Arts and for commerce students. Indian Constitution, Computer Application, E.D.P. and Business Communication have been introduced.</p>
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6.3.2 Teaching and Learning

The different methods of teaching learning used are lecture method, seminar, powerpoint presentations, assignments, question answer sessions, group discussions, five minutes talk on topic of their choice, student projects, practical experiences such as visit to courts, banks, industrial centres etc

6.3.3 Examination and Evaluation

With the introduction of semester system the Karnataka University has made two I. A. tests compulsory. Surprise class tests are conducted. Assessed answer scripts are returned with suggestions for improvements. Tutorial classes are conducted. The students are asked to write assignments regularly. Special coaching classes are engaged for slow learners. Fast learners are advised to use other materials available for reference.

6.3.4 Research and Development

Research is the major activity of the college. The research cell motivates faculty and students to take up research projects. As a result the teachers have deployed themselves in one or the other research activity. At the same time groups of students are assigned with small project on market survey, Voters survey etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Each department uses ICT as a learning resource. Maintenance of infrastructure is looked upon by the management and administrative staff.

6.3.6 Human Resource Management

Students are the major human resource. NCC, NSS ,Sports director and Student Welfare Officer and mentors guide the students. Through these units students are motivated to involve themselves in different types of activities of social responsibility.

6.3.7 Faculty and Staff recruitment

Recruitment is done as per the government norms

Temporary appointment is made by management.

6.3.8 Industry Interaction / Collaboration

To gain practical knowledge students visit the industries and stock exchange market

6.3.9 Admission of Students

Students are admitted on the basis of past academic records. Since the college is an aided institution admission of the student is done as per the government norms

6.4 Welfare schemes for

Teaching	Management assists in case of emergency.
Non teaching	Management assistance
Students	The staff council maintains a contributory fund towards helping the needy students.

6.5 Total corpus fund generated

25000/-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management	Yes	IQAC
Administrative	Yes	External private audit	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The office of the registrar of evaluation has computerised the entire examination system. Online examination, online registration uploading internal assessment marks are common.

The students get hall tickets, marks statements online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university provides all necessary support and guidance to the college in this regard .

6.11 Activities and support from the Alumni Association

The Alumni is the real asset of our college. Our Alumni Association conducts meetings periodically. The association supports and helps our activities. The alumni, who are in teaching profession act as judges to various union activities conducted in the college and those who were outstanding sportsmen in their college days assisted us in conducting sports activities.

6.12 Activities and support from the Parent – Teacher Association

Parents-Teachers Association of the college is co-operative towards the college affairs. The parents meet the teachers during admission, parents meeting and college functions. They support the activities of the college and at times they even act as donors.

6.13 Development programmes for support staff

Orientation programme is conducted regularly.

Yoga, picnic and sports activities are regularly conducted . all the support staffs are computer literates now.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Use of plastic bags is prohibited in the college campus.

Lawns and gardens are maintained.

Criterion – VII_

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college Inculcates not only leadership qualities but also it tries to mould the personality of the students. The swatchata abhiyan started on our campus have influenced the minds of the young students to such an extent they themselves take the initiative to keep the surrounding clean.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan of action conceived during the beginning of the academic year has been successfully initiated and completed with the help of different stake holders

7.3 Give two Best Practices of the institution

1. Enhancing the communication skill of the students by giving them ample opportunity to accumulate the skill.
2. Earn while you learn

7.4 Contribution to environmental awareness / protection

Conducted vanamahotsava .
Plastic free campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.

IQAC regularly analyses the feedback taken from its stake holders :

- 1.To facilitate SWOT Analysis.
2. To help the faculty to enhance the quality of its activities.

As per NAAC Recommendation, central computer facility is provided to students. The interested Students make use of the network facility.

8. Plans of institution for next year

Decided to conduct National seminar on 'Pranayam, Asanas & Yoga'.
Decided to introduce Tutor/ward system instead of Mentor Group.
Organizing lectures to coach students for placements & competitive exams.
Organizing "Campus Selection Programs".
Nurturing cultural talents of students by providing ample opportunities.

Annexure 1

Shivaji Arts & Commerce College, Baad, Karwar

Calender of Events for the year 2014-15

June 2014	Admission of students for all classes.
July 2014	Fresher's Day [B.A. , B.Com. , B.C.A. , students.] Commencement of classes, consolidation of results and note on performance. Celebration of world population day. Anti-Drug awareness program. Save energy program.
August 2014	Inauguration of NSS activities. College election. Independence day celebration. Vanmahotsava program. First internal test.
September 2014	Union inaugural function. Teacher's day celebration. Singing competition. Kabaddi coaching camp.
October 2014	Gandhi Jayanti Celebration and Shramadan. Second internal test.Yoga awareness program.
November 2014	Semester examination. Break for midterm vacation.
December 2014	Re-opening of the college for the second term. Alumni meeting. Felicitation to outstanding alumni.
January 2015	Inculcating charity work among students. NCC program. NSS program. Republic day. Martyr's day. Medical examinations for students. Awarding cash prize to students.
February 2015	Traditional day. Picnic. First internal test. Career guidance lecture.Departmental seminars &workshops.
March 2015	Campus interview. Second internal test.
April 2015	Annual day celebration.
May 2015	Semester examination.

Annexure 2

Shivaji Arts & Commerce College, Baad, Karwar

Student Feedback 2014-15

Sl.No	Name of the Faculty	Department	Feedback Score %
1	Dr, P.P.Anvekar	Commerce	90.1
2	Prof. A.G.Kerlekar	Economics	95.3
3	Prof. A.M.Rane	Hindi	92.4
4	Prof. P.N.Savant	Commerce	91.5
5	Dr. A.S.Rane	Commerce	94
6	Prof.J.K.Nayak	English	92.2
7	Prof.J.M.Rane	History	90.1
8	Prof.A.M.Naik	Political Science	90.2
9	Dr.B.H.Dodmani	Hindi	91
10	Shri T.N.Harikantra	Physical Education	89

Annexure 3

7.2 Action Taken Report (Criterion VII)

- ✓ Conducted seminar on "Human rights".
- ✓ Conducted seminar on "Road safety".
- ✓ We hosted Karnatak university single zone Weight lifting competition.
- ✓ Organised blood donation program.
- ✓ Observed 'Clean India' program.
- ✓ Conducted special classes for slow and fast learners.
- ✓ Mr. Mehran Shaikh and Ms. Vijayashree secured 100 out of 100.
- ✓ Conducted blood donation program.
- ✓ Organised seminar on Employment opportunities in tourism.
- ✓ Produced a university blue in kabbadi.

7.3 Best Practices

- Cash prizes to University Blues and those who score 100/100 in semester ending examinations.
- Encouraging the students to enhance their communicative skill by providing opportunity to compete, talk on topic of their choice, etc.
- Earn while learn.
- Blood donation camp.
- Mentor /Tutor ward system.
- Building rapport with Alumni.
- Career oriented program.
- Special coaching for competitive examinations.
- Awareness regarding career opportunities.
- Remedial coaching for slow learners.
- Industrial visits, panchayats, etc.
- Induction program to freshers and farewell to out going students.
- Felicitation to achievers- present students, faculty and alumni.

Prof.J.K.Nayak

The Coordinator, IQAC

Prof.A.G.Kerlekar

The Chairperson, IQAC