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Shivaji Arts & Commerce College, Baad, Karwar

Annual Quality Assurance Report

(AQAR)

Of

Internal Quality Assurance Cell



For the Year 2016-17

Report submitted by: ***Internal Quality Assurance Cell (IQAC) Shivaji Arts & Commerce College, Baad, Karwar (U.K.) – 581304.***

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

2016-2017

AQAR for the year

1. Details of the Institution

1.1 Name of the Institution

Shivaji Arts and Commerce College

1.2 Address Line 1

Baad

Address Line 2

City/Town

Karwar

State

Karnataka

Pin Code

581304

Institution e-mail address

shivajikwr@rediffmail.com

Contact Nos.

08382-225241

Name of the Head of the Institution:

Prof.A.G.Kerlekar
Principal

Tel. No. with STD Code:

08382-226830

Mobile:

9242939671

Name of the IQAC Co-ordinator:

Prof.J.K.Nayak

Mobile:

9448522730

IQAC e-mail address:

njeevana2012@rediffmail.com

KACOGN12058

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.shivajidegreecollege.org

Web-link of the AQAR:

www.shivajidegreecollege.org/Naac.http

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.85	February 2005	February 2010
2	2 nd Cycle	B	2.74	April 2012	April 2017
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

20-8-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i.** AQAR _____ 19-10-2013 _____ (DD/MM/YYYY)
ii. AQAR _____ 19-07-2016 _____ (DD/MM/YYYY)
iii. AQAR _____ 19-07-2016 _____ (DD/MM/YYYY)
iv. AQAR _____ 03-01-2018 _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
Urban Rural Tribal
Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.C.A self financed

1.11 Name of the Affiliating University (*for the Colleges*)

Karnatak University Dharwad

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

2

2.4 No. of Management representatives

2

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

2

2.9 Total No. of members

22

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No. - 08

Faculty - 05

Non-Teaching Staff

02

Alumni

08

01

Others

NIL

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

09

International

0

National

0

State

Institution Level

09

(ii) Themes

All academic and co-curricular activities were conducted under IQAC:

In collaboration with the forest department and Statebank of Mysore conducted 'Save Environment' program.

In collaboration with Regional Transport office, police department and Hero Honda showroom conducted 'Road Safety week'.

In collaboration with the District civil hospital, Karwar and Azad youth club 'the blood group identification camp' was conducted.

In collaboration with Canara bank, Nandangadda, Karwar free health of Father Mullar Hospital, Mangalore was distributed to the poor of Vajantriwada, our NSS adopted village.

In collaboration with Shankar Prasad foundation, Gokarna international Yoga exchange programme was conducted on 9th April 2017.

2.14 Significant Activities and contributions made by IQAC

All academic and co-curricular activities were conducted under IQAC:

One of the faculty was awarded Ph.D. and two continued their Ph.D. work.

Department of Kannada conducted a literary function .

6 Teachers presented Research papers and one professor attended refresher course.

Physical instructor worked as Basketball Selection committee member .

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Done	satisfactory

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

In the management meeting the plan of action of IQAR was placed and it was accepted.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-

PG	-	-	-	-
UG	02	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	01	-	-
Others	-	-	-	-
Total	02	01	01	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options ✓

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	NA
Annual	NA

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

New Syllabus is framed in Kannada,Hindi and English by KUD. Addition of new concepts in other subjects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-no-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
9	06	03	-	-

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	-	03	03	-	-	-	-	9	03
				03			-	08	

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	03	01
Presented papers	05	03	01
Resource Persons	nil	nil	nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Interaction Method, Group Discussion , Student Seminar, Use of ICT in teaching learning process.

2.7 Total No. of actual teaching days during this academic year

202

2.8 Examination/ Evaluation Reforms initiated by the institution

With the introduction of semester system the Karnataka University has made two I. A. tests compulsory. Surprise class tests are conducted. Assessed answer scripts are returned with suggestions for improvements. Tutorial classes are conducted. The students are asked to write assignments regularly. Special coaching classes are engaged for slow learners. Fast learners are advised to use other materials available for reference. The students are asked to undertake project works to inculcate research attitude, to nurture their minds, to shape their career and to help them to build up their lives.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02		
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2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
B.A. III	47	27	09	09		95.7
B.Com III	108	70	18	17		97.2
BCA III	41	26	12	02		97.5

- ❖ Miss Anusha Kapadaskar secured gold medal for securing the second highest marks and Ms.Mamata Bhor for securing the third highest marks in optional Hindi 6th semester B.A. examination.
- ❖ Achieved academic excellence by encouraging students to score 100 out of 100. They were Ms.Vanishree Bandari, Ms.Sheetal Vernekar and Ms.Shivani Vernekar.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC has an important role in the development of the teaching and learning process. The performance of the teachers is evaluated by the students at the end of the academic year. Slow learners are identified and remedial classes are conducted.

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	02
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	-	-	-
Technical Staff	00	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes faculty members to register for Ph.D. course. Special leaves are sanctioned to attend the course work, conference and seminars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	07	Nil	Nil	01
Outlay in Rs. Lakhs		Nil	Nil	37,000=00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
□ Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	02	04	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	UGC	37,000=00	25,000=00
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	37,000=00	25,000=00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy	<input type="text" value="-"/>	CPE	<input type="text" value="-"/>	DBT Star Scheme	<input type="text" value="-"/>
INSPIRE	<input type="text" value="-"/>	CE	<input type="text" value="-"/>	Any Other (specify)	<input type="text" value="-"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	04
Sponsoring agencies	-	-	-	-	Self financed

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International	<input type="text" value="-"/>	National	<input type="text" value="-"/>	Any other	<input type="text" value="2"/>
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3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
	-	-	-	01 [Ph.D.]	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

<input type="text" value="-"/>
<input type="text" value="-"/>

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

- ❖ Shri Taranath Harikantra, physical instructor has registered his name for Ph.D. The subject is “An investigation into the effect of selected yogic exercises on acidity and type II diabetes patients” under the guidance of Dr.S.B.Malagi, Assistant Director of Physical Education Karnatak university , Dharwad.
- ❖ Prof.D.D.Guddammanavar, Guest faculty in Kannada is pursuing his doctoral research work on “Literature of Vishnu Naik-a study”

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The activities of the union & gymkhana were inaugurated by Dr.Kirti Naik, Cardiologist & Mr. Rahul Borkar, our alumni and Ranaji Cricket player on 20-10-2016. The union and gymkhana activities provide ample opportunities to groom those hidden talents of students. Special care is taken to frame the personality of students to suit the changing world. While doing so the college conducted the following activities during 2016-17.

- ❖ On 5TH June World Environment day was observed.
- ❖ On 6th June one day workshop on PGCE&MBA was conducted by our staff members.
- ❖ On 10th June to save our environment we conducted 'Go Green' program in association with Forest dept. & State bank of Mysore.
- ❖ On 16th June World Blood Donation day was observed. Our physical director Taranath Harikantra donated blood to a patient, who was in emergency condition at District civil hospital, Karwar.
- ❖ On 21st June World Yoga day was observed.
- ❖ On 29th June Prof. M. C. Mahalobi's birthday was celebrated by Economics dept. On this occasion essay competition on Agriculture & Farmers welfare was conducted.
- ❖ On 1st July induction program was conducted for fresher's to tell about the facilities available in the college.
- ❖ On the eve of World population day Pick & speak program & Pratibha puraskar for meritorious students was held.
- ❖ On 7th July Col.Kripal Singh,Group Commander,29 batallion NCC , Belgum visited our college.
- ❖ On 23rd July, five students of our college were selected for special training in dance, singing and music by Kalpana rashmi kala Kendra.
- ❖ On 8th August 'Foremost Information & Data Interchange Ltd. ', Panjim, Goa conducted workshop for B.Com students on 'Career as Computer Accountant'.
- ❖ On 9th August 'blood group identification' program was held in association with Azad youth club,Karwar. Eight NSS volunteers donated blood at district civil hospital Karwar.
- ❖ On the sixtieth Independence day celebrations, Shri Vaman Sawant, secretary of Shivaji education society gave cash prizes to three meritorious students, who have scored 100 out of 100 marks.
- ❖ On 18th August, Kannada literary program was conducted by Kannada department.
- ❖ On 19th August our newly established multi gym was inaugurated.
- ❖ Mr. Durgesh S. Phal, Sr. Manager B.O.I., addressed Commerce students on 'Time management & Banking awareness'.
- ❖ On 14th September Hindi day was celebrated. On this occasion Ms. Madhura Vaze, who secured Gold medal for scoring the highest marks in final B.A. optional Hindi to Karnatak University was felicitated.
- ❖ On 19th September Ozone day was celebrated.

- ❖ On 17th September & 2nd October our NCC cadets and NSS volunteers participated in beach cleaning program organized by district administration Karwar.
- ❖ On 27th September world tourism day was conducted. The director of Premier group of hotels spoke on Employment opportunities in hotel industry.
- ❖ On 28th September the needy and poor residents of Vajantriwada were given free health card of Father Muller hospital Mangalore. This charity program was conducted in association with Canara bank, Nandangadda, Karwar.
- ❖ On 4th October, Dr.Girish, psychiatrist from Kasturaba medical college, Manipal addressed our students on 'Mind & Memory management'.
- ❖ On 2nd January 2017 one day workshop on 'Digital Banking' was held.
- ❖ On 3rd January 2017 seminar on Budget was held in our college.
- ❖ On 3rd Pratyusha & Navya participated and presented paper in the national seminar held at Divekar college of commerce.
- ❖ On 9th January voters awareness program was conducted.
- ❖ To commemorate the birth anniversary of Swami Vivekanand youth week was observed from 12th to 19th January. Various competitions were conducted throughout the week.
- ❖ On 14th January 'Road safety week' was arranged in association with R.T.O & Police dept'. On 16th our students participated in drawing competition held at Divekar college of commerce.
- ❖ On 3rd February kannada department function.
 - ❖ On 10th February , a team of experts from Jain college, Hubli addressed our students about higher study and placement opportunities.
- ❖ New election card issued for new voters on 13th February.
- ❖ On the eve of Dr.Ambedkar's 125th birth anniversary Prof.Ankolekar spoke on his life and principles.
- ❖ Taluka level inter collegiate sports quiz was conducted on 25th February.
 - ❖ On 26th February, Surana college of Management conducted a workshop regarding management opportunities.
- ❖ Prof.A.M.Naik & Prof.J.M.Rane worked as judges for essay competition conducted by department of archaeology.
- ❖ On 8th March conducted world women's day in a special way by conducting slow cycling, slow bike riding and cricket match for ladies.
- ❖ On 16th March visited Kandla forest.
- ❖ College annual sports day was conducted on 28th March 2017.
- ❖ International yoga exchange program was conducted on 9th April in collaboration with Shankar Prasad foundation, Gokarn.
- ❖ Conducted annual social gathering on 27th April.

- ❖ A warm send off was given to the outgoing students on 28th April 2017.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20537.62sq.mts	9.917 sq.mts	Management	20546.54sq.mts
Class rooms	09	Nil	Management	09
Computer Lab.	01	Nil	Management	01
Seminar Halls	01	Nil	Management	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others-Library & Multi Gym	1	1	UGC	2

4.2 Computerization of administration and library

Admission is computerised , CCTV has been established everywhere in the college building .

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19,139	19,12,607	147	20,447	19,286	19,33,054
Reference Books						
e-Books						

Journals/Magazines						21,013
e-Journals						
Digital Database						
CD & Video	16	5000=00	02	500=00	18	5500=00
Others (specify) Donated books					3000	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Laptop	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	46	30	03	01	–	04	06	02
Added	02	-	-	-	-	-	-	-
Total	48	30	03	01	-	04	06	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Network Technology is already there in the library and the office. Under the financial assistance of UGC, we established the College Network Resource Centre. Provided central computer facility to students in the computer lab. The centre has provided internet facility to all the departmental cabins.

4.6 Amount spent on maintenance in lakhs :

i) ICT	25,000=00
ii) Campus Infrastructure and facilities	8,39,000=0
iii) Equipments	60,000=00
iv) Others	-
Total :	9,24,398=00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

A printed copy of prospectus is provided to all the students at the time of admission. This booklet provides information about college rules, regulations, code of conduct, fee structures and other amenities. Orientation programme is conducted for fresh students soon after the admission.

5.2 Feedback system is designed to get student feedback on teachers. Financial assistance is extended to economically poor students.

The highly merited students and University Blues in sports are felicitated and given cash prizes.

Campus Selection programs are conducted to help student to get good employment.

Teachers are encouraged to take initiative for research.

Special coaching is given to football players.

Special coaching is given to face competitive examinations.

Tests and Assignments are conducted to monitor student progress.

Campus Selection programs are conducted to help student to get good employment.

Students grievances are addressed by mentors.

Students are motivated to conduct small project on market survey, creating websites, voter survey, etc.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
341			

(b) No. of students outside the

Nil

state

(c) No. of international students

Nil

	Men		Women													
	No	%	No	%	Last Year				This Year							
	116	34.02	225	65.98	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
	56		19		02	294	00	371	113	22	00	206	00	341		

Demand ratio 100%

Dropout % Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No

Conducted work shops and seminars on personality development & communication skill and career opportunities. Coaching for competitive examinations by faculty and experts like Shriram study Circle, Vidyaposhak, Dharwad.

150

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	16

5.6 Details of student counselling and career guidance.

Student counselling is done by mentors.

Ladies cell functions effectively to solve the problems of the girls.

Carrier guidance cell motivates students to participate in competitive exams.

It organises workshops & training programs.

It organises campus recruitment programs.

Students are given guidance regarding campus interview which takes place outside institutions .

No. of students benefitted

16

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	80	16	Almost all students are placed in local firms.

5.8 Details of gender sensitization programmes.

Competitions like essay, elocution, G.K., singing and Rangoli were conducted commonly for boys and girls.

Equal opportunity is given to all to compete in college election and also for the post of general secretary.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	12	National level	02	International level	--
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No. of students participated in cultural events

State/ University level	--	National level	--	International level	--
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5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	20,000=00
Financial support from government	241	4,14,837=00
Financial support from other sources	15	15,000=00
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

Blood donation camp, beach cleaning programme and free health card distribution.

5.13 Major grievances of students (if any) redressed: Nil

VISION

To be pioneers in uplifting the downtrodden and inspiring the talented students to render their best to the nation and mankind as a whole.

MISSION

- To harness the potentials by imparting quality education in Arts, Commerce & Computer Application by awakening their aesthetic sense, inculcating entrepreneurial skills and igniting the hidden powers to face the challenges of the modern competitive world.
- To foster the employability skills among students.
- To strive towards their cultural and ethical upliftment.
- To develop creativity in thought and approach.
- To create an academic environment conducive to quality teaching, learning and research studies with timely training programs.
- To provide access to excellent higher education for the youth.

6.2 Does the Institution has a management Information System

yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

It is the responsibility of the university to frame the curriculum. New syllabus has been introduced by the Karnataka University for semester course. From 1st Sem. to 4th Semester, mandatory papers like Indian Constitution, Environmental studies, Human rights, Personality Development and Computer Application for Arts and commerce students. Indian Constitution, Computer Application, E.D.P. and Business Communication have been introduced.

6.3.2 Teaching and Learning

The different methods of teaching learning used are lecture method, seminar, powerpoint presentations, assignments, question answer sessions, group discussions, five minutes talk on topic of their choice, student projects, practical experiences such as visit to courts, banks, industrial centres, etc.

With the introduction of semester system the Karnataka University has made two I. A. tests compulsory. Surprise class tests are conducted. Assessed answer scripts are returned with suggestions for improvements. Tutorial classes are conducted. The students are asked to write assignments regularly. Special coaching classes are engaged for slow learners. Fast learners are advised to use other materials available for reference. The students are asked to undertake project works to inculcate research attitude, to nurture their minds, to shape their career and to help them to build up their lives.

6.3.4 Research and Development

Research is the major activity of the college. One of the faculty member was awarded with Ph.D. degree and two more faculty members are involved in on going research activity. At the same time groups of students are assigned with small project on market survey, creating websites, voter survey, etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Each department uses ICT as a learning resource. Maintenance of infrastructure is looked upon by the management, teaching and administrative staff.

6.3.6 Human Resource Management

Students are the major human resource. NCC, NSS, Sports director and Student Welfare Officer and mentors guide the students. Through these units students are motivated to involve themselves in different types of activities of social responsibility.

6.3.7 Faculty and Staff recruitment

Recruitment is done as per the government norms. Temporary recruitment is done at the management level.

6.3.8 Industry Interaction / Collaboration

To gain practical knowledge students visit the industries and stock exchange market.

6.3.9 Admission of Students

Students are admitted on the basis of past academic records. Since the college is an aided institution admission of the student is done as per the government norms.

6.4 Welfare schemes for

Teaching	Management renders financial help to the staff in case of emergency.
Non teaching	Management assistance.
Students	Staff Council maintains a fund to help the needy students.

6.5 Total corpus fund

25,000=00

generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	Management	Yes	IQAC
Administrative	Yes	External private audit	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 V constituent colleges?

The office of the registrar of evaluation has computerised the entire examination system. Online examination, online registration uploading internal assessment marks are common.

The university provides all necessary support and guidance to the college in this regard .

6.11 Activities and support from the Alumni Association

The Alumni is the real asset of our college. Our Alumni Association conducts meetings periodically. The association supports and helps our activities. The alumni, who are in teaching profession act as judges to various union activities conducted in the college and those who were outstanding sportsmen in their college days assisted us in conducting sports activities.

6.12 Activities and support from the Parent – Teacher Association

Parents-Teachers Association of the college is co-operative towards the college affairs. The parents meet the teachers during admission, parents meeting and college functions. They support the activities of the college and at times they even act as donors.

6.13 Development programmes for support staff

Orientation programme is conducted regularly.

Yoga picnic and sports activities are regularly conducted . Some of the support staff are computer literates now.

6.14 Initiatives taken by the institution to make the campus eco-friendly.

Use of plastic bags is prohibited in the college campus.

Lawns and gardens are maintained.

Criterion – VII_

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

By conducting programs related to Yoga students are encouraged to be health conscious. Teaching techniques of Yoga improves memory power and teaches the ways of stress management to students .

7.2 Pr
be

The plan of action conceived during the beginning of the academic year has been successfully initiated and completed with the help of different stake holders.

7.3 Give two Best Practices of the institution

1. Enhancing the communication skill of the students by program compering, group discussions, seminars, 5 minutes talk on topic of their choice.

2. Earn while you learn.

7.4 Contribution to environmental awareness / protection

Conducted vanamahotsava .

Plastic free campus.

7.5 Whether environmental audit was conducted? Yes No

7.6

1.Decided to conduct Karnatak University single zone women's ball badminton tournament cum selection trial.

IQAC regularly analyses the feedback taken from its stake holders :

1.To facilitate SWOC Analysis.

2. To help the faculty to enhance the quality of its activities.

As per NAAC Recommendations, students are motivated to conduct small project on market survey, creating websites, voter survey, etc.

8. F

7.Decided to conduct District level youth festival.

8.Decided to conduct certificate course in Tourism and Tally programming.

Annexure 1

Shivaji Arts & Commerce College, Baad, Karwar

Calendar of Events 2016-17

Month	Activities
June 2016	Admission of students for all classes.
July 2016	Fresher's Day [B.A., B.Com. , B.C.A. , students.] Commencement of classes, consolidation of results and note on performance. Celebration of world population day, Anti-Drug awareness program, Save energy program by Dept. of Economics.
August 2016	Inauguration of NSS activities. College election. Independence day celebration. Vanmahotsava program. First internal test. Kannada literary program.
September 2016	Union inaugural function. Teacher's day celebration. Singing competition. Hindi Dept. function.
October 2016	Gandhi Jayanti Celebration and Shramadan. Second internal test.Cultural Heritage program by Dept. of History. Program on voter awareness by Dept. of Political Science.
November 2016	Semester examination. Break for midterm vacation.
January 2017	Re-opening of the college for the second term. Inculcating charity work among students. NCC program. NSS program. Republic day. Martyr's day. Medical examinations for students. Awarding cash prize to students.
February 2017	Traditional day. Picnic. First internal test. Sports Quiz.
March 2017	Campus interview. Second internal test. Spoken English program by Dept. of English.
April 2017	Annual day celebration.

May 2017	Semester examination.
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Annexure 2

Shivaji Arts & Commerce College, Baad, Karwar

Student Feedback 2016-17

Sl.No.	Name of the Faculty	Department	Feedback Score %
1	Prof. A.G.Kerlekar	Economics	88.7
2	Prof. P.N.Savant	Commerce	89.6
4	Prof.J.K.Nayak	English	92.3
5	Prof.J.M.Rane	History	90.5
6	Prof.A.M.Naik	Political Science	92.1
7	Dr.B.H.Dodmani	Hindi	91.2
8	Shri T.N.Harikantra	Physical Education	90

Annexure 3

7.2 Action Taken Report (Criterion VII)

<ul style="list-style-type: none"> ✓ Conducted Kannada literary program. ✓ Conducted workshop on digital banking. ✓ Conducted Voter awareness program. ✓ Conducted Taluka Level(Inter collegiate) Quiz competition. ✓ Conducted Save energy program. ✓ Conducted a program by Heritage club of History department. ✓ Conducted Spoken English class. ✓ Conducted seminar on Personality development and communication. ✓ Conducted workshop on 'Functional Hindi'. ✓ Conducted seminar on career guidance. ✓ Conducted seminar on Human rights and Environment. ✓ Conducted International Yoga exchange program. ✓ Conducted blood group identification camp. ✓ Conducted 'Road safety week'. ✓ Distributed Free health card to poor people of NSS adopted village. ✓ Felicitated Ms.Vanishra Bhandari, Sheetal Vernekar and Shivani Vernekar for securing 100 out of 100 in semester ending exams. ✓ Encouraged teaching faculty to involve themselves in research, present and publish paper in state, national and international seminars. ✓ Prof.A.M.Naik was awarded Ph.D from Karnatak university. ✓ Produced two university blues in foot ball.

7.3 Best Practices

- Cash prizes to University Blues and those who score 100/100 in semester ending examinations.

- Encouraging the students to enhance their communicative skill by providing opportunity to compere, talk on topic of their choice, etc.
- Earn while learn.
- Blood donation camp.
- Mentor /Tutor ward system.
- Building rapport with Alumni.
- Career oriented program.
- Special coaching for competitive examinations.
- Awareness regarding career opportunities.
- Remedial coaching for slow learners.
- Industrial visits, panchayats, etc.
- Induction program to freshers and farewell to out going students.
- Felicitation to achievers- present students, faculty and alumni.

_Prof. J.K.Nayak

The Coordinator, IQAC

Prof. A.G.Kerlekar

The Chairperson, IQAC